



**Office of Administration  
Division of Personnel**  
**Informational Resources for Employees Affected by Layoffs**

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The following contact information is provided to assist individuals who have questions regarding various available programs, services and resources.

***Information on Jobs***

Office of Administration  
Division of Personnel  
301 West High Street  
P.O. Box 388  
Jefferson City, MO 65102  
(573)751-4162  
<http://www.oa.state.mo.us/pers/>

***Missouri Works***  
(Employment/Training)

Dept. of Economic Development  
Division of Workforce Development  
421 East Dunklin St/  
Jefferson City, MO 65102  
<http://www.works.state.mo.us/>

***Deferred Compensation***

PEBSCO  
(573) 761-5445  
Don Wilson (ext 1226)  
[www.pebscomo.com](http://www.pebscomo.com)

***Medical Insurance***

MCHCP  
832 Weathered Rock Court  
P.O. Box 104355  
Jefferson City, MO 65110-4355  
[mchcp@mail.mchcp.org](mailto:mchcp@mail.mchcp.org)  
1-(800)-487-0771

***Cafeteria Plan***

Plan Administrator (Central Bank)  
P.O. Box 858  
Columbia, MO 65205-0858  
1-(800) 659-3035  
[www.mocafe.com](http://www.mocafe.com)

***Retirement***

MOSERS  
907 Wildwood Drive  
Jefferson City, MO 65109  
1-800-827-1063  
(573) 632-6100  
[www.mosers.org](http://www.mosers.org)

***Retirement***

Highway Employees & Highway  
Patrol Retirement Systems  
(HEHPRS)  
1913 Williams St.  
Jefferson City, MO 65109  
1-(800)-270-1271  
1-(877)-863-9406 (Insurance Questions)

***Unemployment***

Mo Dept. of Labor & Industrial Relations  
Division of Employment Security  
421 East Dunklin St.  
P.O. Box 59  
Jefferson City, MO 65102  
1-(573)-751-3215  
[www.dolir.state.mo.us/es/index.htm](http://www.dolir.state.mo.us/es/index.htm)

***Community-based Resources***

University of Missouri Outreach & Extension  
Service  
[www.communityconnection.org](http://www.communityconnection.org)

***Temporary Financial Assistance***

Committee to Aid State Employees, Inc.  
(CASE)  
P.O. Box 341  
Jefferson City, MO 65102  
1-(888)-753-2273

***Public Assistance Programs***

Dept. of Social Services  
Division of Family Services  
615 Howerton Court  
P.O. Box 88  
Jefferson City, MO 65103-0088  
(573)-751-3221  
<http://www.dss.state.mo.us/public.htm>

***Public Health Programs***

Dept. of Health & Senior Services  
920 Wildwood Drive  
P.O. Box 570  
Jefferson City, MO 65102-0570  
(573)-751-6400  
<http://www.health.state.mo.us/AbouttheDepartment/DeptOrg.html>

***Employee Assistance Program***

1-(800)-808-2261  
[www.valueoptions.com](http://www.valueoptions.com)

*Examples of information that may be needed in applying for employment or accessing other available services:*

Social Security Number  
Date of Birth  
Employment History  
Education History

Resume'  
College/Vocational School Transcript  
Veterans Preference Materials (e.g.,  
DD214)